

Lucknow Primary School



Family Name _____

Students Names _____

2022 FINANCIAL CONTRIBUTIONS SCHEDULE

ITEM	Annual Amount per STUDENT
CURRICULUM CONTRIBUTIONS (Foundation – Year 6) <ul style="list-style-type: none"> Classroom consumables, all books, pens, pencils, paper etc All consumables used in Specialist areas Health & PE, Language & Culture, Performing Arts, STEM, Visual Arts Library resources Printing and photocopying of learning materials Whole school events (athletics, swimming carnival) Online subscriptions <ul style="list-style-type: none"> Wushka (Literacy) Scribbi (Literacy) 	\$220.00
ITEM	Annual Amount per STUDENT
OTHER ITEMS <ul style="list-style-type: none"> Information and Communications Technology (ICT)Hardware/Software. 	\$25.00
ITEM – Extra Curricular (OPTIONAL) Activities & Items – User pays basis	
Grades 3 – 6 overnight Camps	TBA
Whole School Swimming/Water Safety Program	\$112.00
Local Excursions	TBA
Grade 6 T-Shirt	TBA

ITEM	Item Amount	Number of students in your family	Annual Amount per FAMILY
Curriculum Contributions	\$220		\$
Other Contributions	\$25		\$
Other Extra Curricular Items	\$112		\$
TOTAL FAMILY CONTRIBUTION			\$

Lucknow Primary School



Dear **Parent/Guardian**,

Lucknow Primary School is looking forward to another great year of teaching and learning and would like to advise you of the financial contributions schedule for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all curriculum contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, your support in 2021 allowed us to:

- Offer a wide range of subjects and special curriculum experiences for our students across all year levels
- Upgrade and purchase of additional IT devices for student loans during Covid lockdowns
- Refurbishment of school grounds, with particular focus on the courtyard area

Please find below Lucknow Primary Schools financial contributions schedule for 2022, which includes an overview of what your contributions will contribute towards.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Carly Miller
Principal

Lucknow Primary School



Curriculum Contributions (voluntary)

Items and activities that students use, or participate in, to access the Curriculum, including:

- Everyday items that your child will use in the classroom to learn the essential curriculum such as art supplies, science experiment equipment, cooking ingredients, technology materials

Other Items (non-voluntary)

Non-Curriculum items and activities to support the daily operation and objectives of Lucknow Primary School.

Extra-Curricular (OPTIONAL) Items and Activities

Lucknow Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a **user-pays basis**. Details of these items and activities will be provided to students and families throughout the year.

Payment methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Lucknow Primary School. Payment can be made electronically via BPAY. Please note your families unique BPAY Reference below:



Biller Code: 87361
Ref: BPAY REFERENCE HERE



Alternatively, cash and cheque payments can be made directly at Office.

All payments will be allocated to outstanding Extra-Curricular (OPTIONAL) Items and Activities in the first instance. If there are no outstanding Extra-Curricular (OPTIONAL) Items and Activities charges on your family account, payments will and allocated towards family Curriculum Contributions, as per the schedule above. If you wish for payments to be allocated differently to this process, please contact the School Office on (03) 5152 4662 PRIOR to making the payment

Lucknow Primary School



Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information

Financial Support for Families

Lucknow Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- *State Schools' Relief* provides financial support for eligible families to purchase clothing/uniforms at a reduced rate
- *Camps, Sports and Excursions Fund* provides payments for eligible students to attend camps, sports and excursions

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Sarah Cameron, Business Manager, 03 5152 4662, or email Lucknow.ps@education.vuic.gov.au

PARENT PAYMENTS POLICY OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.